

Soong-Ryong Jung, DDS, MS, Ph.D

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Cancellation Policy

This office has instituted a policy of charging a fee for missed appointments or cancelling with less than 24 hours notice (Lack of confirmation call is not a reason for failing an appointment). This policy is explained by this notice at your first visit and confirmed by your signature below.

The purpose of this policy is to encourage patients to take their appointments as seriously as we do. Your appointment time is reserved for you and you alone. If you do not keep your scheduled appointment time, other patients who need urgent care are forced do wait longer than necessary.

We remain available to discuss this policy in general or individual circumstances.

Signature

Date

Financial Policy

Your insurance coverage is a contract between you, your employer and your insurance company. We extend the courtesy of submitting your insurance for payment of any covered benefit. We will do our best (within reason) to help you get the coverage you are entitled to receive.

If we provide you with an estimate of benefits, please remember this is only an estimate, subject to yearly maximums, fee schedules, exclusions, co-pays and deductibles.

Ultimately, payment for services is your responsibility. Any services, whole or in part, that are not covered will be billed to you. The balance is due upon receipt. A rebilling fee of \$3.00 will be added for payments not received within 15 days of billing date. We accept cash, checks, or Visa, Mastercard, Discover card.

Signature

Date